



## WATERTOWN PUBLIC LIBRARY POLICY: **OUTREACH SERVICES**

### **HOME DELIVERY SERVICES**

The library maintains an Outreach program and will provide delivery services of library materials to homebound individuals. "Homebound" is defined as being confined to one's home due to illness, age, disability, or other qualifying circumstance on a case-by-case basis. Individuals requesting home delivery service are understood to have no other means of receiving library materials. Individuals receiving home delivery will be required to have a library card.

#### Qualifications:

- Reside within Watertown city limits
- Residents of Watertown health care facilities
- Residents of assisted living facilities
- Homebound individuals in their own residences

Because recipients of this service receive and return library materials based upon the Outreach delivery schedule, no overdue fines will be charged. However, participants are responsible for all items checked out on their Outreach library cards and will be charged the standard fee for any lost or damaged item.

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