

# Carnegie's Creation Zone

## Equipment:



### CRICUT DIE CUTTING MACHINE

**Provided:** Cricut, design software, cutting mats and tools

**NOT Provided:** Paper, pens, markers or other consumables

**NOTE:** **Training required before using the Cricut.** Check the library calendar for the next training.



### SEWING MACHINE

**Provided:** Machine, bobbins, scissors, cutting mat, rotary cutter, ruler, fabric marker, machine instructions, iron & ironing board

**NOT Provided:** Fabric, thread, pins, patterns and other consumables



### ADOBE PHOTOSHOP/LIGHTROOM

**Provided:** Dedicated computer, access to Adobe Photoshop CC and Lightroom CC, instructional book and internet access for photo sharing and storage

**NOT Provided:** Local storage or any consumables

**NOTE:** Flash Drives may be purchased at the Reference Desk for \$4.00



### ELLISON DIE CUTS

**Provided:** Cutting units and a variety of dies

**NOT Provided:** Paper or other consumables

Instructions will be provided for equipment in Carnegie's Creation Zone. Staff assistance is not guaranteed. You must be 18 or over to reserve time in Carnegie's Creation Zone and must have a signed Makerspace Agreement on file. Makers under 18 may accompany an adult.

**Watertown Public Library**

100 S. Water Street, Watertown, WI 53094 . 920-262-4090 x2331 . [www.watertownpubliclibrary.org](http://www.watertownpubliclibrary.org)

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## Equipment:



**NEIL BUTTON MAKER** (makes 2¼ inch buttons)

**Provided:** Button maker

**NOT Provided:** Paper, pens, markers or other consumables

**NOTE:** Button supplies available for purchase (5 buttons for 50¢ or 10 for \$1). Patrons may use their own button supplies as long as they are compatible with the Neil 2.25" Button Maker.



**FELLOWS LAMINATOR** (item sizes up to 8½" x 11")

**Provided:** Machine

**NOT Provided:** Paper, pens, markers or other consumables

**NOTE:** Pouches available for purchase (25¢ per pouch). Patrons may use their own 3 Mil or 5 Mil laminator pouches as long as they are compatible with the Fellowes Saturn 3i 125 Laminator machine.

Pouch sizes: Letter (8.5" x 11"), Badge (2.4" x 4.2"), ID/business card (2" x 3.5"), Index card (3" x 5"), Photo (4" x 6", 5" x 7")

## Makerspace Supplies for Purchase:

**The following items are available for purchase:**

- Laminating pouches (25¢ each—all sizes)
- Buttons (5 for 50¢ or 10 for \$1)
- Flash Drives (\$4 each)

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## Booking the Makerspace!

If you would like to use Carnegie's Creation Zone within the next 24 hours,  
please call the Reference Desk at 920-262-4090 x2331.

For future reservations, please follow the instructions below.

### Reservations for Carnegie's Creation Zone can be made online!

After filling out the *Carnegie's Creation Zone – Makerspace User Agreement*  
at the 2nd Floor Reference Desk,  
visit <http://watertownpubliclibrary.evanced.info/spaces>  
to create an account and request time to use the equipment!

### REQUESTING the CARNEGIE CREATION ZONE MAKERSPACE:

- Select **Create An Account**. You will need to verify your email before continuing.  
**NOTE:** If you have already booked equipment using the online software, just enter your email address and password. If you do not know your password, choose "Forgot Your Password?" to reset.
- Select the Date and Time you would like to use the Makerspace and click **Search for a Space**. Available times will appear in white. Times that are unavailable will be in gray. The times you have selected will show in green.
- Select the equipment you would like to use by choosing **Pick Me!**  
**NOTE:** To use the Cricut Die Cutting Machine, you will first need to take the Library's Cricut Training workshop. Check the library calendar for the next training.
- In the "Purpose" box, type a brief description of why you are using the equipment.
- From the drop-down Organization menu select "No Organization."
- Read and agree to the Meeting Room and Makerspace regulations.
- Answer all required questions.  
\*If you have not completed the Carnegie's Creation Zone – Makerspace User Agreement, please visit the Reference Desk to read and fill out the agreement.
- Click **Submit Request**.  
You will receive an email confirming your submission. A second email telling you if your request has been approved will arrive within 1-2 business days.

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