

1) Call to Order/Roll Call

Secretary David Hertel called the meeting to order at 5:25 P.M. Present were Sarah Butts, Colleen Checkai, David Hertel, Doug Keiser, and Mark Stevens. Also present was Library Director Diane Jaroch. Also in attendance were Barbara Antonopoulos, Jeanne Higgins, and Shelly Jannke.

2) Approval of Agenda

A motion to approve the agenda was made by Doug Keiser, seconded by Mark Stevens, and passed unanimously on a voice vote.

3) Rental Property Report

It was announced that Pat Ziwicki would deal with this as part of the Buildings and Ground report.

4) Appearances

No one was present to appear before the Board.

5) Approval of Minutes

Doug Keiser made a motion, seconded by Sarah Butts to approve the minutes. It was noted that an apostrophe was needed in the title of item 9. (The top date was August 13.) The minutes, as corrected, were approved by a unanimous voice vote.

6) Expenditures and Finance Report

Mark Stevens moved and Sarah Butts seconded a motion to approve the expenditures and finance report. After some discussion on photocopier lease and maintenance contracts, board consensus was to modify the budget on photocopier leases. Because postage was over budget, the use of the email and cell phone numbers will be encouraged to notify patrons. After discussion, the motion passed on a unanimous roll call vote.

7) Correspondence

The Board received no correspondence.

8) Committee Report

a) Personnel and Policy

This committee did not meet.

b) Building and Grounds

Pat Ziwicki will cover this upon her arrival. Some possible renters are looking into our empty space on Water Street.

c) Finance Committee

The budget was discussed.

9) Directors Report

a) In addition to meetings listed in the written Directors Report, Jaroch attended the MWFLS Directors Council meeting this morning. The trustee dinner will be November 17 at 6:00 P.M. with a talk after dinner on managing the library. Director Jaroch reported that she learned today that ancestry.com and heritage quest will be cut by MWFLS. She was also present at a city department heads meeting this morning at which Carol Quest of the Health Department discussed H1N1 and predicted that many employees would miss work due to the virus. The library will put up signs, use sanitizers, do extra cleaning, and encourage good practices for patrons and employees.

b) Director Jaroch stressed that circulation is up 6% and 14% for the year and that attendance is up for the month and the year, too.

c) Director Jaroch also reported that the Friends of the Library Book Sale would be next week and that workshops for jobs would be on September 16, 23, and 30.

Gail Bartels arrived at 5:47 P.M.

Pat Ziwisky arrived at 5:48 P.M. and took over the chair.

10) Unfinished Business

a) Election of Officers

Doug Keiser made a motion to elect Pat Ziwisky as President, Sarah Butts as Vice-President, Mark Stevens as Finance Officer, and David Hertel as Secretary. Gail Bartels seconded the motion which was passed on a unanimous roll call vote.

b) Committee Appointments

President Ziwisky appointed Mark Stevens and Doug Keiser to the Finance Committee; Colleen Checkai, Gail Bartels, and Charles Bohlman, to the Building and Grounds Committee; and David Hertel, Sarah Butts, and Patricia Ziwisky to the Personnel and Policy Committee. She also announced that Bob Wetzel's present employment precludes his attendance at Board meetings.

c) Monday Night Football At The Library

Dan has another staff member who will work with him on this. Presently there will not be an age limit on participants. There will be security and supervision. This will be October 5 and tentatively on December 7, depending on how October 5 goes.

11) New Business

a) Collection Agency

Currently, accounts of over \$50.00 are sent to the collection agency. This is being tabled to the next meeting, and Director Jaroch will bring back figures on this.

b) Buildings for Sale

The buildings at the corner of West Main and South Washington Streets are now on the market. It was Board's consensus to have Shorewest people come in and talk to the Board about various proposals.

c) Meeting Time and Quorum

It seems this is a summer issue, President Ziwisky reminded the Board. She reminded members that a quorum is 5 members but we could change that to 3, if desired. It was the consensus of the Board to continue to meet at 5:15 P.M. President Ziwisky will approach Mayor Krueger to appoint a new Council member to the Board.

d) 2009 Budget

Some transfers will need to be done in November.

e) 2010 Budget

This has been submitted, has been sent back by the City Clerk and is now at the Mayor's office.

Doug Keiser moved, Mark Stevens seconded, and the Board approved of moving into closed session by a unanimous roll call vote, the time being 6:40 P.M.

Closed Session

The Board of Trustees will convene into Closed Session under Exemption 19.85(1) (c) for the purpose of "conducting...business whenever competitive or bargaining reasons require a closed session." Discussion regarding union negotiations.

Reconvene into Open Session

The Board reconvened into Open Session at 7:18 P.M.

12) Adjournment

Doug Keiser moved and Mark Stevens seconded a motion to adjourn, the time being 7:18 P.M. The motion passed on a unanimous voice vote.

The next meeting date is October 8, 2009, 5:15 P.M.

Respectfully submitted,
David W. Hertel, Secretary
sc

Approved 10-8-09