

1) Call to Order/Roll Call

President Pat Ziwicki called the meeting to order at 5:18 P.M. Present were Gail Bartels, Charles Bohlman, Sarah Butts, David Hertel, and Pat Ziwicki. Library Director Diane Jaroch was also present along with Assistant Director Peg Checkai. Also in attendance were Vian Abdulrahman, Barbara Antonopoulos, Jeanne Higgins, Shelly Jannke, and Cliff Lueck. Board members Colleen Checkai, Doug Keiser, and Mark Stevens were excused absences from the meeting.

2) Approval of Agenda

A motion to approve the agenda was made by David Hertel, seconded by Sarah Butts, and passed on a unanimous voice vote.

3) Rental Property Report

Things seem to be going well with the building. We're working on collecting back rents from some tenants. Roger Prickette will talk to them about the issue. It was the Board's consensus to have the City Attorney write a letter reminding tenants of their lease/rental agreements. The warehouse is being rented for vehicle storage; Watertown Players has leased part of it.

Bob Wetzel arrived at 5:25 P.M.

4) Appearances

Cliff Lueck appeared before the Board and presented quotes regarding the annual fire alarm control.

President Pat Ziwicki directed the Building and Grounds Committee to meet with Mark Stevens to check on costs and provisions of the various inspection contracts and to have a recommendation for the January meeting. Charles Bohlman will contact the parties involved.

5) Approval of Minutes

A motion to approve the minutes was made by Charles Bohlman, and seconded by Sarah Butts. Charles Bohlman asked to delete "unanimous" in item #6 because he had voted "No." As corrected, the minutes were approved by a unanimous voice vote.

6) Approval of Expenditures and Finance Report

Pat Ziwicki moved and Bob Wetzel seconded a motion to approve the reports. After a short discussion, the motion passed on a unanimous roll call vote.

7) Correspondence

No correspondence for the Board was received. Director Jaroch will email a letter from Pat Ziwicki to Board members for their comments before it is sent to county board members thanking them for their support.

8) Committee Report

None of the standing committees met or had a report.

9) Directors Report

a) Meetings attended.

These were detailed on the attached printed report.

b) Library Statistics

These are also on the attached report. Circulation was up 9% for the month and also up 9% for the year. Attendance was up 9% for the year.

c) Library Information

Director Jaroch referred an updated wireless policy to the Policy and Personnel committee for their review. She also reported that the router would work better without a password. She also reported that sometimes security on wireless internet user's computers cause's problems. However, it seems to be better to have a password; it also facilitates our keeping statistics on users of the wireless internet.

The library closed at 5:00 P.M. on December 9 due to the weather.

Director Jaroch reported that she will be taking classes to keep up her certification.

It was also reported that Mark Stevens' and Sarah Butts' terms on the Board would expire in July.

10) Unfinished Business

a) Strategic plan

Members were asked to give Director Jaroch possible names for committee members. It is hoped to begin meeting in January.

11) New Business

a) Approve closed holiday dates for 2010

It was consensus to table this matter.

b) 2009 Budget

We are at 88.5 % as of the end of November and expect to not be over budget.

Closed Session

Charles Bohlman made the motion, seconded by Gail Bartels to move into closed session. The motion carried on a unanimous roll call vote the time being 6:10 P.M.

Closed Session

The Board of Trustees will convene into Closed Session under Exemption 19.85(1) (e) for the purpose of “conducting...business whenever competitive or bargaining reasons require a closed session.” Discussion regarding union negotiations.

Reconvene into Open Session

The Board reconvened into Open Session, the time being 6:35 P.M.

b) 2010 Budget

Charles Bohlman moved, Sarah Butts seconded to adopt the 2010 budget. The motion passed on a unanimous roll call vote.

12) Adjournment

Charles Bohlman moved, and Sarah Butts seconded a motion to adjourn, the time being 6:43 P.M.

The next meeting date is January 14, 2010, 5:15 P.M.

Respectfully submitted,

David W. Hertel, Secretary
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Approved 1-14-10