

**1) Call to Order/Roll Call**

President Pat Ziwiscky called the meeting to order at 5:42 P.M. Present were Gail Bartels, Sarah Butts, Colleen Checkai, David Hertel, and Patricia Ziwiscky. Also present was Library Director Diane Jaroch. Shelly Jannke, and Jeanne Higgins were present, too. Doug Keiser and Mark Stevens were excused absences.

**2) Approval of Agenda**

A motion to approve the agenda was made by Gail Bartels, seconded by Sarah Butts, and passed unanimously on a voice vote.

**3) Rental Property Report**

Director Jaroch will be working with a tenant to clear up some bad rent checks.

**4) Appearances**

No one appeared before the board.

**5) Approval of Minutes**

Gail Bartels made a motion to approve the minutes which was seconded by Sarah Butts. It was noted that in item 9c the star after "resume" should be an accent mark and that "problem" in the last line should be plural. The minutes, as corrected, were approved by a unanimous voice vote.

**6) Expenditures and Finance Report**

David Hertel moved and Sarah Butts seconded a motion to approve the expenditures and finance report. The motion passed on a unanimous roll call vote.

**7) Correspondence**

A letter from Clifford Lueck, Custodian, was received by the board. Building and Grounds Committee will meet with Mr. Lueck about this matter of upgrading lighting.

**8) Committee Report**

a) Personnel and Policy

Personnel and Policy Committee met with Director Jaroch for a review of her performance. The committee is arranging to review all library policies as part of its work. All policies are on our website, it was noted.

b) Building and Grounds

President Ziwiscky suggested we set up a liaison to work with Roger Prickette on property management. This could be someone from the Finance Committee, to be decided when new committee assignments are determined. Gail Bartels added that the appointee would go through things with Roger and also go through the buildings. A letter from Clifford Lueck about water problems due to 31/2 inches of rain on June 18<sup>th</sup> was received.

c) Finance Committee

A report from Mark Stevens about investment of funds was submitted due to his absence from the meeting.

**9) Directors Report**

a) Meetings Attended

Director Jaroch reported to being at the Director's Council of Mid Wisconsin today, in addition to other meetings already mentioned in her report.

b) Library Statistics

Director Jaroch noted that circulation is up 11%, attendance is up, and library-sponsored programs have been very popular.

c) Library Information

Director Jaroch reported that Mayor Krueger says he is working on long range plans involving the library and the budget. His work on the budget is hampered by the state's budget not being yet finalized. She also distributed a New York Times article from June 20, 2009, on the importance of library funding.

**10) Unfinished Business**

There was no unfinished business to come before the Board at this time.

**11) New Business**

a) Resolution #2009-3

Authorizing the transfer of funds from account 11-58-12-46 (Library Materials) to account 11-58-12-18 (Supplies) was presented. David Hertel moved for passage of this resolution, seconded by Sarah Butts. The resolution passed on a unanimous roll call vote.

b) Resolution #2009-4

To acknowledge the services provided by Lisa Stafford to the Watertown Public Library Board of Trustees was presented. Gail Bartels moved for passage of the resolution, seconded by Sarah Butts. The resolution passed on a unanimous voice vote.

c) Replacing buckled carpet for safety concerns. Director Jaroch will contact carpet dealers and installers to get quotes on this work.

d) Rearranging library in 2010

A reconfiguration of the upper level of the library, due to crowding, may be combined with a needed re-carpeting project at the same time, for reasons of economy and safety.

e) 2009 Budget

No other action was taken on this.

Charles Bohlman arrived at 6:23 P.M.

**12)Adjournment**

Gail Bartels moved and Sarah Butts seconded a motion to adjourn, the time being 6:24 P.M. The motion passed on a unanimous voice vote.

The next meeting date is August 13, 2009, 5:15 P.M.

Respectfully submitted,  
David W. Hertel, Secretary  
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**Approved August 13, 2009**