

1) Call to Order/Roll Call

President Pat Ziwisky called the meeting to order at 5:20 P.M. Present were Sarah Butts, Colleen Checkai, David Hertel, Mark Stevens, and Patricia Ziwisky. Doug Keiser was an excused absence. Library Director Diane Jaroch and Assistant Director Peg Checkai were also present. Also in attendance were Vian Abdulrahman, Jeanne Higgins, and Barbara Antonopoulos.

2) Approval of Agenda

A motion to approve the agenda was made by Mark Stevens, seconded by Sarah Butts, and passed on a unanimous voice vote.

3) Rental Property Report

One tenant has been threatened with a utility cutoff due to nonpayment.

4) Appearances

No one appeared to address the board.

5) Approval of Minutes

Colleen Checkai moved, Sarah Butts seconded, and the members approved the agenda by a unanimous voice vote.

6) Approval of Expenditures and Finance Report

David Hertel moved, and Mark Stevens seconded a motion to approve the reports. The motion passed on a unanimous roll call vote after a short discussion on costs for data bases and the consortium.

7) Correspondence

A letter from Y's Way, relating to replacement of carpet was received. Mark Stevens will seek further information from them.

Gail Bartels arrived at 5.33 P.M.

8) Committee Report

a) Personnel and Policy
No meeting was held.

b) Building and Grounds
The committee said it is better to stay with Braun ThyssenKrupp, LLC, as to costs and parts for elevator work.

c) Finance
There was no meeting but Mark Stevens worked with the auditor to confirm account balances.

Bob Wetzal arrived at 5:36 P.M.

9) Directors Report

a) Meetings attended.

In addition to the meetings in the printed report, Director Jaroch attended a Jefferson County meeting to decide what the county libraries will do. Another will be held February 23 in Johnson Creek. There was a SHARE meeting last week. On February 11, she attended a Jefferson Literary Council program at which the council was awarded the Wisconsin Cares About Kids award by Jessica Doyle.

b) Library Statistics

It was pointed out that circulation was down 7% for the month but that attendance was up by 1%.

c) Library Information

The elevator will continue to be serviced by Braun ThyssenKrupp, LLC. Director Jaroch also announced that library employees Barbara Antonopoulos and Donna Kerbel were presently completing twenty five years of employment. A resolution of recognition will be presented at the next meeting. The FRIENDS group donated money for a recognition luncheon for them on February 23.

10) Unfinished Business

a) Approve Closed Dates for 2010

David Hertel made the motion, seconded by Bob Wetzel, to approve the list of closed dates for 2010 as presented. The motion passed on a unanimous voice vote.

b) Future Library Reorganization

A short discussion ensued on how and why the library might be more efficiently and economically reorganized and reconfigured to maximize space utilization and service to the public, over 600 of whom come to the library daily.

c) Strategic Plan

Director Jaroch will be meeting on February 12 to begin planning for and working on a strategic plan.

11) New Business

a) 2009 Budget

A small amount will be carried over.

b) 2010 Budget

This was not discussed.

c) Annual Report

This is submitted to the state and goes to the DPI. The report is due March 1 and will be at the March meeting for board approval.

We will ask Mayor Krueger to attend the next meeting.

Charles Bohlman arrived at 5:47 P.M.

Mark Stevens made the motion, seconded by Gail Bartels, to move into closed session. The motion carried on a unanimous roll call vote, the time being 5:51 P.M.

Closed Session

The Board of Trustees will convene into Closed Session under Exemption 19.85(1) (e) for the purpose of "conducting...business whenever competitive or bargaining reasons require a closed session." Discussion regarding union negotiations.

Reconvene into Open Session

The Board reconvened into Open Session, the time being 6:14 P.M.

12) Adjournment

Mark Stevens moved, and Gail Bartels seconded a motion to adjourn, the time being 6:15 P.M.

The next meeting date is March 11, 2010, 5:15 P.M.

Respectfully submitted,
David W. Hertel, Secretary
sc

Approved 3-11-10