

Board of Trustees
April 9, 2009
Watertown Public Library

1) Call to Order/Roll Call

Vice President Lisa Stafford called the meeting to order at 5:23 P.M. Present were Gail Bartels, David Hertel, Dr. Doug Keiser, Mark Kuehl, and Lisa Stafford. Also present were Library Director Diane Jaroch and Assistant Director Peg Checkai. Others present were Vian Abdulrahman, Barb Antonopoulos, Cliff Lueck, and Jeanne Higgins.

2) Approval of Agenda

A motion to approve the agenda was made by Doug Keiser and seconded by Mark Kuehl. It passed unanimously on a voice vote.

3) Rental Property Report

Gail Bartels reported that the tenant is cleaning the warehouse, and that she has turned in keys. ROC is interested in renting from us, but they have a tight budget. Roger may have a warehouse tenant.

4) Appearances

Cliff Lueck gave the board additional data, attached in a written report, on possible energy savings. He will be checking the amount of a possible rebate if new boilers were to be installed. (Patricia Ziwisky arrived at 5:29 P.M.) Mr. Lueck went on to report on possible savings in energy usage and costs with new boilers. The present boiler is 65% efficient, as discussed in the written report. Discussion ensued with Dr. Keiser reporting that the payback on the new high school boilers would be ten years. He also stated that the lighting project would be an excellent idea. Thinking in terms of a future building program, Mr. Lueck suggested waiting until that time to update wiring. (Mark Stevens arrived at 5:37)

Mark Stevens later suggested that costs for this lighting project could be taken out of building maintenance funds.

The board thanked Mr. Lueck for his work on these matters and for his carefully documented report.

5) Approval of Minutes

Doug Keiser moved and Lisa Stafford seconded a motion to approve the minutes. The minutes were approved as printed by a voice vote.

6) Expenditures and Finance Report

Doug Keiser moved and Mark Kuehl seconded a motion to approve. Dr. Keiser raised a question on health insurance accounts which Director Jaroch clarified for the board. The motion carried on a roll call vote.

7) Correspondence

There was none.

8) Committee Report

There was none.

9) Directors Report

This is attached. Additionally, Director Jaroch reported that circulation for the month and the year were up substantially. On May 9, the library will remain open during the time of the all-day security seminar.

10) Unfinished Business

a) Employee Job Satisfaction Worksheet

Patricia Ziwiscky reported an excellent response. The Policy and Personnel Committee will meet and go over these.

b) Library Card Usage

Director Jaroch is still working on this policy.

11) New Business - 2009 Budget

It was reported the resolutions have to be worded so that they are very specific for auditing checks later. Because of that, the Board needs to reapprove Resolution #2009-1 as now being presented. Gail Bartels moved for passage and Lisa Stafford seconded the motion to reapprove the original resolution from February 12. It was decided to vote on this at the next meeting.

12) Adjournment

Doug Keiser moved and Lisa Stafford seconded a motion to adjourn which passed on a voice vote, the time being 5:53 P.M.

Respectfully Submitted,
David W. Hertel, Secretary
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Next meeting will be May 14 at 5:15 P.M.

Approved May 14, 2009